

Hummingbird Hospice Job Openings:

Hospice Aide/Certified Nursing Assistant – Part-Time / PRN

CNA/HA is responsible for assisting patients in their daily activities, usually in a medical institution or private household. Hospice aides assist with hygiene (bathing, oral care, skin care) monitor the patients' conditions, refill supplies, and report updates to the RN case manager. They also manage the patients' food intake, support them with their lifestyle activities, and perform duties that would make the patients comfortable. CAN/HA must have excellent communication skills, especially in responding to the patients' inquiries and concerns and listening to their stories.

QUALIFICATIONS:

- High school diploma or equivalent
- Successful completion of a CNA program or has a minimum of 6 months of hospice, home health, or caregiving services
- Current CPR certification
- Valid driver's license with proof of insurance
- COVID-19 vaccination

Clinical Marketing Liaison – Full-Time

The Hospice Clinical Liaison, in conjunction with the team of admissions, is responsible for activities and actions related to promoting the services and expertise of Hummingbird Hospice to the medical community and to patients and family members.

QUALIFICATIONS:

- 2-3 years' experience in healthcare marketing
- Strong existing relationships with hospice referral sources
- Proficient in telephone techniques including phone etiquette and handling calls.
- Valid state Driver's License and reliable transportation
- Excellent verbal, written, and interpersonal communication skills
- Comprehensive knowledge of nursing practice, applicable rules and regulations and industry standards pertaining to hospice care and admission forms
- Computer proficiency and a working knowledge of Microsoft programs required, and Kinnsen experience desirable
- Ability to work as a team player

Registered Nurse Case Manager – Part-Time to Full-Time

The Hospice Nurse Case Manager plans and delivers care to patients utilizing the nursing process of assessment, planning, interventions, implementation, and evaluation. This includes effectively interacting with patients, significant others, and other interdisciplinary team members while maintaining standards of professional nursing and clinical competency.

QUALIFICATIONS

- Graduate of an accredited school of nursing
- Valid license as a Registered Nurse in the State of Texas
- Home Health and/or hospice experience highly desirable
- Current Basic Life Support Certification
- Minimum one-year recent professional nursing experience
- Valid state Driver's License
- Able to cope with emotional stress and be tolerant of individual lifestyles
- Sensitive to the needs of terminally ill patients and families and one's own feelings about dying and death
- Basic computer skills, and Kinser experience desirable

Fundraising Coordinator – Part-Time to Full-Time

Fundraising coordinator is responsible for overseeing the fundraising efforts of Wings of Hope. Must be willing to work with a team of other professionals to develop and implement campaign strategies. Fundraising coordinator must have solid experience with managing relationships with donors, volunteers, and other stakeholders. Develop plans for fundraising goals, coordinate events, and marketing meetings or seminars for networking and sponsor recruitment.

QUALIFICATIONS

- Associates degree (Bachelors preferred) in a related field such as communications, marketing, or public relations
- Minimum of 3-year experience in marketing and business relations leadership role
- Must have experience with fundraising management, special events planning, and non-profit operations
- Must be proficient in Microsoft Office and advanced level Excel and Word skills
- Exceptional, authentic, and persuasive communicator both orally and written
- Experience with non-profit grant writing, individual giving programs, and managing government grants and contracts
- Familiar with existing relationships within the San Antonio community